

THREE RIVERS UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
AND
PUBLIC BUDGET AND LCAP ADOPTION HEARING
JUNE 24, 2019
MINUTES

TIME: 6:00 p.m.
PLACE: 41932 Sierra Drive
Three Rivers, CA 93271

I. CALL TO ORDER

Trustee Mestaz called the meeting to order at 6:08 p.m. with President Winters participating remotely by phone.

II. ESTABLISH QUORUM

BOARD MEMBERS

Present Sue Winters, President (participating remotely by phone)
Mark Frick, Trustee
Peter Mestaz, Trustee
Anne Pfaff, Trustee

Absent Jason Hawes, Trustee

STAFF Sue Sherwood, Superintendent
Lynda LeFave, Office Manager
Katie Rose Warner, Intervention Aide and Secretary to the Board
Linda Warner, Teacher

List filed with Minutes.

III. APPROVAL OF MINUTES

A. Motion to Approve Minutes

1. May 22, 2019

Motion

A Motion was made by Trustee Pfaff and seconded by Trustee Winters to approve the May 22, 2019, Minutes, as presented. Motion passed unanimously.

AYES: Trustees Mestaz, Pfaff, Winters.

NAYS: None.

ABSTENTIONS: None.

IV. OLD BUSINESS

A. Motion to Approve Reports for Student Body Accounts

Tabled.

B. Report on TRUS Community Recreation Program

1. Review Minutes

2. Motion to Approve Financial Report

3. Update on Current Activities

Tabled.

C. Report on TRUS Foundation

Superintendent Sherwood reported the Foundation is moving forward with planning and organizing for the September 29, 2019, Foundation Dinner.

D. Discussion / Motion to Approve Class Configurations, Teaching Assignments, and Projected Class Enrollment for 2019-2020

Superintendent Sherwood reported a Motion is not necessary to approve teaching assignments; however, a Motion is needed to approve hiring Katie Warner as a part-time math teacher for the combination class.

Trustee Mestaz questioned the funding for Transitional Kindergarten students.

Lynda LeFave replied that the funding starts immediately because the students are in the system.

E. Discussion / Motion to Approve Seniority Criteria for Certificated Staff

Superintendent Sherwood reported seniority does not come into play this year, but wants to have the criteria in place for future reference.

Per the California Education Code, the first day of paid service establishes seniority. The following credentials will be considered by the District for the purpose of establishing the first day of paid service: Provisional Intern Permit (PIP), Short Term Staff Permit (STSP), Intern, Preliminary Multiple or Single Subject, Clear Multiple or Single Subject. If a lay-off is projected and there is a tie

in terms of the first day of paid service, the District will consider other criteria for establishing seniority. This criteria can change based on the needs of the District at the time.

There was a consensus to add the term “full-time” to employment status.

Motion

A Motion was made by Trustee Winters and seconded by Trustee Pfaff to approve the Seniority Criteria for Certificated Staff, as amended at the meeting. Motion passed unanimously.

AYES: Trustees Mestaz, Pfaff, and a verbal “Aye” from President Winters.

NAYS: None.

ABSTENTIONS: None.

V. PUBLIC HEARING FOR 2019-2020 BUDGET

A. Discussion and Motion to Approve Local Control Accountability Plan (LCAP) 2017-2020 for Funding Year 2019-2020

Superintendent Sherwood reported the county made some wording changes and revisions to the LCAP for clarity and template compliance.

The School Site Council can look at the final version at its first meeting of the 2019-2020 school year and ask clarification questions or suggest ideas for changes.

It was pointed out that the LCAP still lists single-grade classrooms as a priority. President Winters said single-grade classrooms are still a goal; however, they are not fiscally possible at this time. All members agreed that parents should be kept aware of the reality of budget restrictions in terms of class size and configuration. Superintendent Sherwood recommended approval with revisions to be made and the understanding that it is a fluid document, always open to discussion.

Motion

A Motion was made by President Winters and seconded by Trustee Pfaff to approve the Local Control Accountability Plan (LCAP) 2017-2020 for Funding

Year 2019-2020, with revisions to be made, as discussed. Motion passed unanimously.

AYES: Trustees Frick, Mestaz, Pfaff, Winters.

NAYS: None.

ABSTENTIONS: None.

B. Motion to Adopt the 2019-2020 Budget and Federal Addendum

1. Discussion / Resolution for Adoption of 2019-2020 Budget to Include the Following Funds:

#010 - General Fund

#130 - Cafeteria

#251 - Capital Facilities Fund - Developer Fees

#351 - County Schools Facilities Fund - Modernization

Superintendent Sherwood reported there is a new document this year called the “Federal Addendum”. This report is not sent to the county and does not include any new data, but rather is a verbal description of how federal funds will be used as reported in the LCAP. The document is submitted directly to the federal government for review and is submitted online.

Motion

A Motion was made by Trustee Frick and seconded by Trustee Pfaff to approve the Resolution for adoption of 2019-2020 Budget to include the following funds: #010 - General Fund, #130 - Cafeteria, #251 - Capital Facilities Fund - Developer Fees, and #351 - County Schools Facilities Fund - Modernization and the Federal Addendum, as presented. Motion passed unanimously.

AYES: Trustees Frick, Mestaz, Pfaff, Winters.

NAYS: None.

ABSTENTIONS: None.

VI. NEW BUSINESS

A. Motion to Approve the Legal Services Agreement for the Tulare County Office of Education Legal Services Consortium Between Tulare County Office of Education and Lozano Smith

Information: The Rate for 2019-2020 is Calculated as Follows:

- \$4,000.00 per District Base Fee
- \$4.25 per unit of ADA as of the 2017-2018 CALPADS Fall 1 Enrollment Count
- 5% Fixed administrative fee (including all expenses incurred for travel, database access, mailing services, word processing, parking, meals, mileage, faxes, telephone, and photocopies)
- The amount for Three Rivers is \$4,851.53. Half of the sum will be transferred from the District's General Fund after July 15, 2019, and the other half will be transferred after January 15, 2020.

Superintendent Sherwood reported this is a master document from 2015 and has been unchanged. Rate to participate is consistent with Lozano Smith. Superintendent Sherwood recommended approval.

Motion

A Motion was made by Trustee Frick and seconded by Trustee Pfaff to approve the legal services agreement for the Tulare County Office of Education Legal Services Consortium between Tulare County Office of Education and Lozano Smith, as presented. Motion passed unanimously.

AYES: Trustees Frick, Mestaz, Pfaff, Winters.

NAYS: None.

ABSTENTIONS: None.

B. Review / Motion to Approve Consolidated Application for Spring 2019-2020
Tabled.

VII. CLOSED SESSION

It is the Intention of the Board to Meet in Closed Session to:

A. Conference with Labor Negotiators

1. Susan Sherwood

2. Lynda LeFave

B. Personnel

1. Conference with Employee on Evaluation / Salary Negotiation / Contract Employee: Superintendent / Principal / 8th Grade Teacher

Trustee Mestaz questioned whether salary negotiations for a Superintendent can be made at a Special Board Meeting and the topic was tabled.

Closed Session was entered into at 6:52 p.m.

VIII. OPEN SESSION

Report of Closed Session if Action Taken:

Closed Session ended at 7:37 p.m. and Open Session resumed at 7:38 p.m.

A. Conference with Labor Negotiations

Trustee Mestaz reported that the Board provided direction for labor negotiations.

B. Personnel

1. Motion on Decision of Contract Amount for Employee: Superintendent / Principal / 8th Grade Teacher

Topic tabled.

IX. PUBLIC COMMENTS

Members of the public may address the board on any item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. The public may also address agenda items at the time they are taken up by the board. The board is not able to discuss or take action on any item not appearing on the agenda. A reasonable time limit can be imposed on public input for individuals / issues as deemed necessary.

There was some discussion regarding the part-time math position. Superintendent Sherwood reported it was for 2 hours a day and indicated a letter would go out to parents soon.

- X. ADJOURNMENT / The Next Regularly Scheduled Board Meeting Will Be Held July 10, 2019, at 6:30 p.m. in the TRUS Library
Trustee Mestaz adjourned the meeting at 7:43 p.m.

Susan P. Sherwood, Superintendent

Jason Hawes, Clerk

krw:sps