

THREE RIVERS UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
PUBLIC BUDGET HEARING
AND
LOCAL CONTROL ACCOUNTABILITY PLAN HEARING
JUNE 17, 2019
MINUTES

TIME: 6:00 p.m.
PLACE: 41932 Sierra Drive
Three Rivers, CA 93271

I. CALL TO ORDER

President Winters called the meeting to order at 6:08 p.m.

II. ESTABLISH QUORUM

BOARD MEMBERS

Present Sue Winters, President
Jason Hawes, Clerk (left the meeting during item IV.C.3)
Mark Frick, Trustee
Anne Pfaff, Trustee

Absent Peter Mestaz, Trustee

STAFF Sue Sherwood, Superintendent
Katie Rose Warner, Intervention Aide and Secretary to the Board
Linda Warner, Teacher

List filed with Minutes.

III. APPROVAL OF MINUTES

A. May 22, 2019 - Special Board Meeting

Tabled.

B. May 29, 2019 - Special Board Meeting

Motion

A Motion was made by Trustee Frick and seconded by Trustee Hawes to approve the May 29, 2019, Special Board Meeting Minutes, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

IV. PUBLIC HEARING FOR 2019-2020 BUDGET AND LCAP

A. Review / Discussion of Local Control Accountability Plan (LCAP) / Presented at the Meeting

Superintendent Sherwood reported the LCAP is a three-year plan, which was written in 2017. The report is not yet posted on the school website, and Superintendent Sherwood will post soon. The goals cannot change; however, data can be added if necessary.

A brief description of the plan was described with a request for feedback for the next meeting. The LCAP was discussed at SSC but not finalized. The SSC can give input regarding new goals or revised goals for the LCAP, as it is reviewed each year,

Community member and parent Jonny Nesmith noted that several important features were not included in the LCAP; specifically Sequoia National Park's partnership with the school. He thanked Superintendent Sherwood for supporting that connection. Mr. Nesmith suggested that continuing to work with SSC will help focus on goals and let community members and the school community know how they can best help meet those goals.

President Winters asked community member and parent Sarah Campe for comments regarding a letter she had submitted to the board. Mrs. Campe asked for the letter to be submitted in public record and it can be found attached. Mrs. Campe's letter pointed out that she felt that TRUS, specifically Superintendent Sherwood, failed to meet its stakeholder engagement obligations for the LCAP. Mrs. Campe encouraged Mrs. Sherwood to strive to include input from SSC in a more timely manner. Mrs. Sherwood acknowledged her comments and agreed that changes needed to be made regarding the structure and inclusion of School Site Council in 2019-2020.

President Winters suggested a strategic lay out of how to meet the goals. Mrs. Campe suggested letting the SSC know its importance in providing and meeting said goals.

B. Discussion of 2019-2020 Budget to Include the Following Funds:

#010 - General Fund

#130 - Cafeteria

#251 - Capital Facilities Fund - Developer Fees

#351 - County Schools Facilities Fund - Modernization

Superintendent Sherwood gave an overview of each of the Budget Funds. Trustee Pfaff questioned ways to express to the public that the budget is dire. President Winters suggested the previously discussed home school charter could be an option to help with the budget. Superintendent Sherwood supported this idea and stated increasing enrollment is the best way to help the budget.

Mrs. Campe questioned whether there are consultants to help explore options and support planning for the budget. She stated parents and community members should be made aware of the possibilities of combining with Woodlake or turning into a charter. Trustee Pfaff suggested that parents should be made aware of the state of the budget. Superintendent Sherwood said she would post pages 70-71 of the Budget, the multi-year projection, showing numbers representing projected revenues and expenditures over a three year period.

Trustee Frick stated his preference for not losing local control of the school by combining with Woodlake School District, but wants to look into options. Trustee Pfaff brought up the idea of combining only middle school with Woodlake.

C. Discussion / Review of SB 858 Attachment Substantiating the Need for Assigned and Unassigned Ending Fund Balances

Superintendent Sherwood reported the purpose of the required document is a justification of reserve funds and a report indicating how those funds might be used.

D. Motion to Approve Resolution “In the Matter of the Spending Determination of Funds Received from the Education Protection Account Pursuant to Article XIII Section 36, of the California Constitution 2019-2020 Fiscal Year”

Motion

A Motion was made by Trustee Frick and seconded by Trustee Pfaff to approve the Resolution “In the Matter of the Spending Determination of Funds Received from the Education Protection Account Pursuant to Article XIII Section 36, of the California Constitution 2019-2020 Fiscal Year,” as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

E. Salary Schedules for 2019-2020

1. Review Salary Schedules and Job Descriptions, Certificated and Classified Personnel, for the Following Positions: (to be Presented at the Meeting)

- a. Full and Part-Time Certificated
- b. School Secretary
- c. Instructional Assistant
- d. Custodial / Part-Time
- e. Maintenance / Grounds
- f. Transportation
- g. Certificated Substitute
- h. Cafeteria Personnel
- i. Business Manager

Two sets of schedules were distributed to the board, one marked with employee placement and one unmarked, for review. There have been no changes to descriptions or the salary schedules at this point. The Business Manager salary schedule was approved but the job description will be brought to a subsequent meeting.

V. ACTION ITEMS FOR PUBLIC BUDGET HEARING

A. Motion to Approve Budget Revisions

Motion

A Motion was made by Trustee Pfaff and seconded by Trustee Hawes to approve the Budget Revisions, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

B. Motion to Finalize LCAP Based on Input and Information Presented

Superintendent Sherwood will move forward and put the finalized copy in Board packets for next week. Mrs. Campe asked for an opportunity, as a member of School Site Council, to provide written feedback and will solicit input from other SSC members.

Motion

A Motion was made by Trustee Hawes and seconded by Trustee Frick to finalize the LCAP based on input and information presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

C. Motion to Prepare Final Budget for Adoption Based on Information Presented

Motion

A Motion was made by Trustee Hawes and seconded by Trustee Pfaff to prepare the final Budget for adoption based on information presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

D. Motion to Approve Budget Attachment / “Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves”

Motion

A Motion was made by Trustee Frick and seconded by Trustee Pfaff to approve the Budget attachment / “Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves,” as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

E. Motion to Approve the Classified and Certificated Salary Schedules and Job Descriptions as Presented in Item IV,E1,a-i

Linda Warner questioned whether the schedules could be adjusted based on negotiations, and it was reported they can be.

Motion

A Motion was made by Trustee Frick and seconded by Trustee Hawes to approve the Classified and Certificated Salary Schedules and Job Descriptions as presented in item IV,E,1,a-i, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

VI. NEW BUSINESS

A. Motion to Approve the Resolution in the Matter of Authorization for County Superintendent of Schools to Make Year-End Budget Transfers

Motion

A Motion was made by Trustee Pfaff and seconded by Trustee Hawes to approve the Resolution in the matter of authorization for County Superintendent of Schools to make year-end budget transfers, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

B. Discussion of July Board Meeting. Currently Scheduled for First Wednesday in July, Which is July 3. Possible Motion to Move the Meeting to July 10

There was a consensus to start the meeting at 6:30 p.m.

Motion

A Motion was made by Trustee Hawes and seconded by Trustee Pfaff to approve moving the July Board Meeting to July 10, at 6:30 p.m., as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

C. Motion to Approve Claims for Payment

Motion

A Motion was made by Trustee Frick and seconded by Trustee Pfaff to approve the Claims for Payment, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Pfaff, and Winters.

NAYS: None.

ABSTENTIONS: None.

VII. PUBLIC COMMENTS

Members of the public may address the board on any item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. The public may also address agenda items at the time they are taken up by the board. The board is not able to discuss or take action on any item not appearing on the agenda. A reasonable time limit can be imposed on public input for individuals / issues as deemed necessary.

There was discussion regarding whether the 3/4 combination class was definite. President Winters responded the Budget needs to be finalized prior to approving the combo. Superintendent Sherwood reported that she will work on a letter to the families of the students in the combination class. It was suggested that the Multi-year projection pages be included in the letter as information for the parents. A comment was made regarding whether a motion was necessary to approve the combination class. Trustee

Winters and Superintendent Sherwood felt that it wasn't but Trustee Winters asked Mrs. Sherwood to check on that.

- VIII. ADJOURNMENT / The Next LCAP and Budget Adoption Hearing Meeting is to be Held on June 24, 2019, at 6:00 p.m. in the TRUS Library
President Winters adjourned the meeting at 8:08 p.m.

Susan P. Sherwood, Superintendent

Jason Hawes, Clerk

krw:sps