

THREE RIVERS UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
AND  
PUBLIC HEARING ON INCREASE TO SCHOOL FACILITIES FEES  
MARCH 7, 2018  
MINUTES

TIME: 6:00 p.m.  
PLACE: 41932 Sierra Drive  
Three Rivers, CA 93271

I. CALL TO ORDER

President Winters called the meeting to order at 6:13 p.m.

II. ESTABLISH QUORUM

BOARD MEMBERS

Present Sue Winters, President  
Jason Hawes, Clerk  
George Kulick, Trustee  
Mark Frick, Trustee  
Scott Sherwood, Trustee

STAFF Sue Sherwood, Superintendent  
Jami Beck, Teacher  
Laura Harrison, Teacher  
Ted Hiltel, School Psychologist  
Elenor Jeter, Substitute Teacher  
Kacey LeFave, Instructional Aide  
Lynda LeFave, School Secretary  
Isaac Warner, Teacher on Special Assignment - Instructional  
Technology Coach  
Katie Warner, Instructional Aide and Secretary to the Board  
Linda Warner, Teacher

OTHER

List filed with Minutes.

III. PUBLIC HEARING ON INCREASE TO SCHOOL FACILITIES FEES FOR  
COMMERCIAL AND RESIDENTIAL CONSTRUCTION

A. Discussion of Purpose and Need for Collection of Facilities Fees as Prescribed By  
Law / Discuss / Review Developer Fee Justification Study Prepared by School  
Works

Superintendent Sherwood reported that the Facilities Fees are allowed to increase every two years, and they typically do. The fees were increased on January 29, 2018, and were justified through the Developer Fee Justification Report

B. Resolution to Approve the Adoption of School Facilities Fees in the Amount of  
\$3.79 (Residential) Per Square Foot, and \$0.61 (Commercial/Industrial) Per  
Square Foot, Pursuant to the Authority of Education Code Section 17620 and  
Government Code Section 65995.

Tabled until April meeting.

IV. APPROVAL OF MINUTES

A. February 7, 2018 - Regular Board Meeting

Motion

A Motion was made by Trustee Frick and seconded by Trustee Hawes to approve the February 7, 2018, Regular Board Meeting Minutes, as presented. Trustee Kulick abstained. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: Trustee Kulick.

V. OLD BUSINESS

A. Motion to Approve Reports for Student Body Accounts

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Hawes to approve the Student Body Accounts for the period ending February 28, 2018, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

B. Report on TRUS Community Recreation Program

1. Review Minutes
2. Motion to Approve Financial Report

Motion

A Motion was made by Trustee Frick and seconded by Trustee Kulick to approve the TRUS Community Recreation Program Financial Report for the period ending February 28, 2018, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

3. Update on Current Activities - Report on February Classes  
Superintendent Sherwood reported there were several smaller classes offered in February. The classes were all successful and some will be repeated. New classes will also be added.

C. Report on TRUS Foundation

Superintendent Sherwood reported there will be no spring event this year.

D. Report on Eagle Booster Club

Superintendent Sherwood reported that she believes all purchasing is complete for teacher's wish lists.

E. Transportation / Bus 26

1. Update Regarding Filling the Bus Pit / Possible Quotes  
Superintendent Sherwood reported she had not gotten an estimate yet and wanted further clarification from board members requesting different bids. Trustee Hawes stated he would like bids from several businesses.
2. Share Information Regarding Cost of a Weather Structure for the Bus  
No current information.

3. Information Regarding Repairs to the Leaks in the Front Window  
Superintendent Sherwood reported Mr. Garcia said the window is still leaking. However, Visalia Unified said the window is repaired. The bus is out of warranty; however, this is a previously-existing issue and is continuing to be covered by the warranty.
  
- F. Update on Upper Field Renovation  
Superintendent Sherwood reported Buddy Jones is working to put together a bid for the school asphalt resurfacing. Mr. Jones is working with the TRUS Foundation, which is allowing for leeway in the fee. Trustee Kulick reported he can get a second bid if anyone is interested.
  
- G. Update on Modernization  
Superintendent Sherwood reported that all data has been submitted and we are waiting for denial in order to send an appeal.
  
- H. Update on Cafeteria  
Superintendent Sherwood reported the administrative review will take place this month and Mrs. LeFave has been working diligently to put all the data together.
  1. Share March Menu
  
  2. Lunch Counts for February  
75 Lunches was the largest lunch count for the month of February. This was an unusually high number (likely on account of the cold, rainy weather and the lunch item being chicken noodle soup); the typical lunch count is between 60 and 65 lunches.
  
- I. Distribute Conflict of Interest Statements / Return to Sue ASAP / Must be on File by April 1  
Superintendent Sherwood will send this information to the Board members.

VI. NEW BUSINESS

- A. Discussion / Review / Motion to Approve 2016 Consumer Confidence Report  
Superintendent Sherwood stated that the report regarding our water supply is an annual report to be sent to the constituents. Mrs. Sherwood reported we are not out of line in any of our monthly water samples. The letter will state the water levels are acceptable. President Winters questioned the dates on the letter; Mrs. Sherwood replied that the letter is written after-the-fact and contains samples from previous years. Trustee Sherwood suggested a simple, one-page letter.

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Kulick to approve the 2016 Consumer Confidence Report, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

- B. Interim Report - Second Period as of 01/30/18

Information:

Pursuant to Education Code Section 42130, the superintendent of a school district shall submit two interim reports to the district's governing board covering the district's financial and budgetary status for the period ending October 31, and January 31. The governing board shall, no later than 45 days after the close of each reporting period, approve the interim report and make certification to the County Office of Education. The certification will indicate the ability of the district in meeting its financial obligation for the remainder of the current fiscal year and two subsequent school years.

The Interim Report was not completed at the county; therefore, it was not included in Board packets.

1. Motion to Approve Budget Revisions

There were no budget revisions.

2. Discussion / Review of Second Interim Report

Superintendent Sherwood reviewed key aspects of the report. Restricted and unrestricted summaries were summarized. The Cafeteria Fund showed negative numbers, as the school has not been able to support the cafeteria. The ADA showed a projected 137.31, with 144 today. Overall, there was a positive certification. Trustee Sherwood questioned measures not met; the only significant measure not met was projecting enrollment.

3. Motion to Approve Certification of Second Interim Report

Motion

A Motion was made by Trustee Kulick and seconded by Trustee Sherwood to approve the Certification of Second Interim Report, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

C. Safety at Three Rivers School

Trustee Frick spoke of the trade-off between the “community feel” on campus and an ultimately safer campus via a locked campus. Trustee Frick also reported that Tulare County Sheriffs do not “stage” in campus safety situations - they are trained to go directly after the target.

1. Parent Concerns for Plan Regarding Shooter on Campus

Elenor Jeter asked who else can assist on campus if there is a situation.

Trustee Frick responded there is a mutual-aid agreement with park service and Woodlake and Exeter Police Departments. There is at least a 25-minute response time from Visalia. Trustee Hawes asked Trustee Frick to work on a “phone-tree” for safety scenarios.

2. Review and Discuss Any Necessary Changes to the Comprehensive School Safety Plan and Emergency Response Plan

3. Discuss Doors and Options for Locking  
Doors should be locked in case of a safety concern on campus. Teachers have started keeping door knobs locked, but placing a magnet or tape over the door bore to allow for access during normal activity. Superintendent Sherwood reported it would cost approximately \$250.00 to replace each door lock with an interior locking knob. There are roughly 20 doors that would need to be replaced and about half of them would be replaced during retrofitting. There was an overall consensus to replace all door knobs now, regardless of future retrofitting. Superintendent Sherwood will look into a deal from the local lock and key company.
4. Other Items for Discussion?  
Trustee Frick requested that all visitors enter and sign in through the office. Superintendent Sherwood reported that Mrs. LeFave does her best to ensure that all visitors sign in; however, some visitors ignore that rule.

D. Review / Discuss / Motion to Approve Auditor Selection for 2017-2018 School Year

1. Linger, Peterson, and Shrum - One-Year Contract - \$11,500.00
2. Borchardt, Corona, Faeth, and Zakarian - Three-Year Contract Ending June 30, 2020 - \$12,050.00, \$12,050.00, \$12,275.00
3. Varinek, Trine, Day, and Co., LLP - Three-Year Contract Ending June 30, 2020 - The Maximum Annual Fee Shall Not Exceed \$13,850.00 for Each of the Three Audit Years

Superintendent Sherwood reported that all three recommendations came from Dennis Hilton. Only one auditor offered a one-year contract, which would be a good option to insure a good fit for the school. Trustee Sherwood suggested using Linger, Peterson, and Shrum to see if they are a good match.

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Kulick to approve a one-year contract with Linger, Peterson, and Shrum, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

E. Share Letter Submitted by Member of the Public

Linda Warner stated parent and staff differences become convoluted and complicated when they become community issues. Mrs. Warner asked whether there were guidelines available to parents for dispute resolution and whether parents are held accountable to those guidelines. Mrs. Warner also asked whether the Public Comments session an appropriate venue for discussing personnel matters, or do they belong in Closed Session; however, Mrs. Warner acknowledged that President Winters had just addressed this question when stating the Public Comments and First Amendment guidelines. Lastly, Mrs. Warner asked the Board to review, and place on an agenda, the policies regarding how differences between parents and staff are handled, and how they can be handled in the least invasive and most effective manner.

F. Student Achievement

1. Tulare County Anti-Tobacco Challenge - 6th Grade - Competition Among 24 Schools in Tulare County  
**Team A** - Joey Huntington, Ethan Jeter, Sierra Sherwood, Jasmeet Sall, Allie Carpenter - Won First Place Overall in Tulare County.  
Congratulations!  
**Team B** - Jai Das, Martin Karplus, Alize Gonzales, Sarah Gonzalez, Jacob Parraz - This Team Finished in the Top Ten. Congratulations!  
**What a Great Representation of Three Rivers School from All of These Students! Way to Go Three Rivers! Your Eagle Pride is Showing!**
2. Poetry and Prose at TRUS - Over 30 Students Across Grade Levels Went Before the Judges on Friday, February 23rd. It Was an Impressive Show of Poetry and Recitation Skills. Nine Students Were Chosen to Go to the County Competition on March 20. They are: Eli Campe, Audrey Das, Anna Villavicencio, Ella Boiano, Arlette Barajas, Jewel Fernandez, Jasmine Harrelson, Hope Harrelson, Sierra Sherwood, Joey Huntington, and Caitlin Smalley. Good luck Three Rivers Poetry and Prose Participants!

3. Science Fair at TRUS / We Had Nine National Park Scientists as Our Judges, Organized by Anne Pfaff. The Following Students Will Be Going to the Tulare County Science Fair: Lizzie Garcia, Alexis Lafferty, Caitlin Smalley, Leah Martino, Josiah Champlin, Lucy Allen, Samantha Gonzalez, Fabilu Tattersfield, Sydney Price, Jonston St. Martin, Erin Hirni, Hunter Tobin, Grace Jeter / Good Luck Three Rivers!

G. Miscellaneous Dates

1. March 9 / Fifth Grade to SCICON for the Day. Traveling by Bus.
2. March 9 / Mid-Quarter for 3rd Quarter / Mid-Quarter Grades Should Go Home by Monday, March 12, for Students in 4th - 8th Grade
3. March 10 / TCOE Science Fair and STEM Expo / Projects Will Be on Display and Judging Will Take Place
4. March 16 / Grades 6, 7, 8 to Sequoia Union Track Meet / Leave at 8:30 and Return By End of Day  
If it is raining, Sequoia Union will postpone to March 23; this is our scheduled track meet date and we will not participate at Sequoia Union.
5. March 20 / Three Rivers Kids to Poetry and Prose / 11:00 Session / Mrs. LeFave Will Take Them Down
6. March 21 / Sue Judging Poetry and Prose at the County
7. **March 23 / TRUS Track Meet / 9:00 - 11:30 on Upper Field / Barbecued Hamburgers on the Lawn to Follow / Minimum Day / Release at 1:00**
8. March 26 - April 2 / Spring Break at TRUS / Return to School on April 3

VII. PUBLIC COMMENTS

Members of the public may address the board on any item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. The public may also address agenda items at the time they are taken up by the board. The

board is not able to discuss or take action on any item not appearing on the agenda. A reasonable time limit can be imposed on public input for individuals / issues as deemed necessary.

Julie Hawes spoke about fighting for her daughter's education.

Amber Savastio spoke of news of a public discussion of the middle school coming to her attention. Mrs. Savastio spoke of the hiring of multi-subject teachers for middle school. She strongly believes the middle school should be reorganized to focus on single-subject teaching. Superintendent Sherwood responded that TRUS has tried this focus over the years; however, it has difficult with only three middle school teachers.

Superintendent Sherwood reported that eighth grader Alexis Lafferty placed in the top ten at the Tulare County Spelling Bee. This is the highest that any TRUS student has placed in the school's history.

Mr. Warner spoke of the sixth grade streambed monitoring program that has been initiated with citizen science. There is monthly monitoring in Sequoia National Park. Data recorded by the students goes onto the National Park website. Trustee Kulick agreed this is a great project that has the potential to change kids' direction in life. There is a possibility for a multi-year project.

VIII. ADJOURNMENT / Next Meeting is April 4 at 6:00 p.m. in the TRUS Library  
President Winters adjourned the meeting at 7:30 p.m.