

THREE RIVERS UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
FEBRUARY 7, 2018
MINUTES

TIME: 6:00 p.m.
PLACE: 41932 Sierra Drive
Three Rivers, CA 93271

I. CALL TO ORDER

Trustee Sherwood called the meeting to order at 6:23 p.m. President Winters was tardy.

II. ESTABLISH QUORUM

BOARD MEMBERS

Present Sue Winters, President
Jason Hawes, Clerk
Mark Frick, Trustee
Scott Sherwood, Trustee

Absent George Kulick, Trustee

STAFF Sue Sherwood, Superintendent
Laura Harrison, Teacher
Isaac Warner, Teacher on Special Assignment - Instructional
Technology Coach
Katie Warner, Instructional Aide and Secretary to the Board
Linda Warner, Teacher

OTHER Julie Hawes, Parent

List filed with Minutes.

III. APPROVAL OF MINUTES

A. January 3, 2018 - Regular Board Meeting

Motion

Due to a lack of initial voting quorum, the Motion was tabled. Later in the meeting after President Winters arrived, the Motion was revisited.

Motion

A Motion was made by Trustee Frick and seconded by Trustee Sherwood to approve the January 3, 2018 Regular Board Meeting Minutes, as presented.

Trustee Hawes abstained. Motion passed with one abstention.

AYES: Trustees Frick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: Trustee Hawes.

IV. OLD BUSINESS

A. Motion to Approve Reports for Student Body Accounts

Superintendent Sherwood reported that Break-a-Rule Day raised \$144.50 for the Student Body Account.

Motion

A Motion was made by Trustee Frick and seconded by Trustee Hawes to approve the Student Body Accounts, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

B. Report on TRUS Community Recreation Program

1. Review Minutes

2. Motion to Approve Financial Report

Motion

A Motion was made by Trustee Hawes and seconded by Trustee Sherwood to approve the TRUS Community Recreation Program Financial Report, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

3. Update on Current Activities - See Flyer for February Classes
Superintendent Sherwood reported all the February classes sold out within days. The Pizza-Making Class was very successful. Trustee Sherwood questioned the 3:30 start time of some of the classes, noting that middle school athletes cannot participate at 3:30 if there is practice. It was noted that several classes are on Friday after school, when there typically isn't practice.

C. Report on TRUS Foundation

Superintendent Sherwood reported there is a meeting next week. The Foundation, along with the Eagle Booster Club, has committed to contribute to the upper field renovation. The renovation will include removing one tennis court, resurfacing the second tennis court and basketball courts, adding a French drain around the courts, and adding an eight-station fitness circuit on the site of the old tennis court. Trustee Sherwood will volunteer his time to install the drain, Buddy Jones will submit a quote for resurfacing the courts and the parking lot.

D. Report on Eagle Booster Club

Superintendent Sherwood reported the Eagle Booster Club spent between \$14,000.00 and \$15,000.00 on meaningful purchases from the Wish List, and will help contribute to the cost of the upper field project. EBC also donated \$1,500.00 of the \$2,750.00 Renaissance AR subscription.

E. Transportation

1. Bus 22 / Currently Stored in Woodlake Yard

Superintendent Sherwood reported the bus is currently being stored in Woodlake and *could* be fixed, per the Woodlake mechanic. The cost to get the bus running would be about \$1,000.00, plus four hours of labor. There is a question of the worth of repairing the bus for the possible use as a back-up bus. Superintendent Sherwood reported the school is usually able to get by without bus service. After checking with several parts junk yards, Trustee Sherwood reported a lack of interest in pulling the bus diesel engine. There was a general consensus that Superintendent Sherwood will look into selling the bus for scrap metal.

2. Bus 26

a) Information Regarding Filling the Bus Pit / Quote from Sierra Hardscape

Trustee Sherwood has informally spoken with Mike Hauber and gotten an unofficial quote of about \$3,500.00, plus \$1,500.00 in materials. Trustee Hawes would like other bids.

b) Share Information Regarding Cost of a Weather Structure for the Bus

Superintendent Sherwood has been unable to source local canopy companies. Trustees Hawes and Sherwood both recommended Equine Covers, based out of Paso Robles.

c) Information Regarding Repairs to the Leaks in the Front Window

Superintendent Sherwood reported the bus has been in twice in the past year for a leaky windshield. The warranty is currently out of date; however, the problem arose before the warranty expired. The bus will be repaired by Visalia Unified over the long weekend, with no bus service on Friday after school.

F. Report on Sue's Attendance at the Getting Down to Facts II Research Panel in Los Angeles on January 19-21

Superintendent Sherwood reported the panel was very informative. Data was gathered and compiled to be submitted to the California Board of Education.

G. Update on Staffing

1. Custodian Position

Superintendent Sherwood reported Alex Garcia will complete the school year as the custodian. Mr. Garcia is not using as much time as was allocated and the position will be reevaluated at the end of the school year.

V. NEW BUSINESS

A. Modernization Project Update

1. Priority Funding for Facility Hardship Application / Gym Roof / See Document Included in Packet

Superintendent Sherwood reported that the Facility Hardship Request, in the amount of \$209,445.00, was approved in December. This money, which was spent out of the General Fund for the roof project, will be replaced back into the General Fund. "Unfunded" projects are approved

monthly; however, the money is only released in December and June. The Facility Hardship money does not infringe upon the modernization money. Facility Hardship funds are only for structural health and/or safety deficiencies.

2. SFP Applications / Workload List as of December 6, 2017 / See Document Included in Packet
3. Summary of Where We are in the Process
Superintendent Sherwood reported on a conference call with three people from the Department of General Services, a SchoolWorks consultant, and a representative from Jim Patterson's office. The group was very sympathetic to the situation and were interested in helping. An appeal was encouraged; in fact, a sample appeal was sent for reference.

Phase I and Phase II documents have been submitted and we are awaiting a denial based on the debt limit calculation. An appeal must immediately be submitted for reconsideration. If the appeal is granted, it needs to be granted by June, in order to have money released in December. The SchoolWorks consultant, as well as the architect, will be working with Mrs. Sherwood on drafting the appeal. Superintendent Sherwood speculates that a representative from Mr. Patterson's office would also help with the appeal.

If the appeal is denied, we have 12 months on the approved-unfunded list to get match funding together through a bond or bridge financing. A bond would need to be on the November ballot. If funding is not secured within the given 12 months, we get removed from the list and have to start all over in the process.

Once you have been approved and the money is allocated, you are required to be under contract within 90 days.

- B. Update on Upper Field Renovation
There was nothing additional to add to this topic that was not already included in the Foundation and EBC Old Business report.
- C. Update on Cafeteria
 1. Share February Menu

2. Lunch Counts for November - January
Superintendent Sherwood reported that no eighth grade students bought lunch on the “Eighth Grade Picks” day.
3. Administrative Review Scheduled
The review is scheduled for March with trainings and webinars scheduled in the meantime.
4. Review Procedures / Motion to Approve
Procedures are now written for review.

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Hawes to approve the Cafeteria Procedures, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

5. Motion to Approve Switch from Ameripride to Yosemite Linens and US Foods to Sysco / Purpose of the Switch is Better Pricing
Superintendent Sherwood reported a financial gain in switching from Ameripride to Yosemite Linens and US Foods to Sysco.

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Frick to approve the switch from Ameripride to Yosemite Linens and US Foods to Sysco, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

- D. Distribute Conflict of Interest Statements / Return by March Meeting
- E. County Office Review of First Period Interim Report for the Period Ending October 31, 2017 / See Enclosure in Packet
Superintendent Sherwood reported a satisfactory fiscal position.

F. Information Regarding Three Rivers Community Plan Review / Included in Packet

Superintendent Sherwood reported there is a hard copy available at the Three Rivers Library. Trustee Frick reported the Community Meeting reported no decrease in numbers of students at TRUS; however, Trustee Frick rebutted that the school is showing a decrease in numbers, but it appears minimal, regardless of the percentage of loss.

G. Itinerary and Detailed Information Regarding the 4 / 5 Mission and Beach Field Trip to Lompoc

Superintendent Sherwood reported the group of 30 students will leave the following day. Morning fog had been an issue so the itinerary was pushed back an hour to alleviate the weather concerns. Ms. Laura Harrison reported there will be plenty of time to spend at Lompoc Mission prior to different activities along the coast.

H. Student Achievement

1. Box Tops for Education and Canned Food Drive Winners

2. Three Rivers Classroom Spelling Bee Winners and Four Going to County
Superintendent Sherwood reported the classroom Spelling Bee winners were awarded today. The school-wide top four spellers are going to the Tulare County Spelling Bee on February 21.

3. Teams Attending the Anti-Tobacco and Drugs Challenge Bowl Sponsored by TCOE and Hosted by the Wyndham Hotel

Superintendent Sherwood reported two teams from Mr. Warner's sixth grade will attend the Anti-Tobacco and Drugs Challenge Bowl on February 14.

I. Motion to Approve Claims for Payment

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Hawes to approve the Claims for Payment, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

J. Motion to Approve Budget Revisions

None at this time.

K. Miscellaneous Dates

1. February 8-9 / Grades 4 and 5 on Overnight Trip to Lompoc
2. **February 12 / School is in Session / No Holiday**
3. February 13 / Grade 6 to the World Ag Expo
4. February 14 Grade 6 Teams to the Tulare County Anti-Tobacco and
Drugs Challenge Bowl Competition
5. February 15 / 2nd Quarter Awards Assembly for Grades 4-8 / McDowall
Auditorium / 8:30 - 9:30
6. February 16 / TRUS Science Fair Projects Due for Grades 7 and 8 /
Sequoia National Park Scientists Here to Judge
7. **February 19 / President's Day / School is Not in Session / Enjoy the
Day Off!**
8. February 21 / Students to the TCOE Spelling Bee Competition
9. February 23 / TRUS Poetry and Prose for Grades K-8 / TRUS Library /
9:00 - 11:30 / Judges: Suzanne Rich, Shivon Lavelly, and Ardie Barnhill
10. February 26 / TRUS Site Council / 3:45 - 4:45
11. February 28 / Minimum Day / Release at 1:00 / Staff Development
12. March 1 / Sue, Diane, and Megan to HSS Adoption Showcase Toolkit
Superintendent Sherwood reported that Ms. Thorn and Mrs. Garcia will attend the Adoption Showcase Toolkit, then report to all the teachers on the social studies text findings. Later, all teachers will attend the publisher's fair for text adoption. Language Arts adoption was skipped.

VI. PUBLIC COMMENTS

Julie Hawes, a sixth-grade parent, expressed concern and frustration regarding classroom procedures. Mr. Warner replied that a meeting to discuss the concerns would likely be more productive than addressing the concerns now.

VII. ADJOURNMENT

President Winters adjourned the meeting at 7:30 p.m. The next Regular Board Meeting will be held on March 7, 2018, at 6:00 p.m., in the TRUS Library.

Respectfully submitted,

Susan P. Sherwood, Superintendent

Jason Hawes, Clerk

kw:sps