

THREE RIVERS UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
AUGUST 8, 2017
MINUTES

TIME: 6:00 p.m.
PLACE: 41932 Sierra Dr.
Three Rivers, CA 93271

I. CALL TO ORDER

Trustee Sherwood called the meeting to order at 6:09 p.m.

II. ESTABLISH QUORUM

BOARD MEMBERS

Present Mark Frick, Trustee
 Jason Hawes, Clerk
 George Kulick, Trustee
 Scott Sherwood, Trustee

Absent Sue Winters, President

Staff Susan Sherwood, Superintendent
 Isaac Warner, Teacher on Special Assignment - Instructional
 Technology Coach

Other Katie Rose Warner, Secretary to the Board of Trustees
 List filed with Minutes.

III. APPROVAL OF MINUTES

A. June 14, 2017

Motion

A motion was made by Trustee Kulick and seconded by Trustee Hawes to approve the June 14, 2017, Regular Board Meeting Minutes, as presented.

AYES: Trustees Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: Trustee Frick.

B. June 21, 2017 / Public Hearing for 2017-2018 Budget and LCAP

Motion

A motion was made by Trustee Frick and seconded by Trustee Hawes to approve the June 21, 2017, Public Hearing for 2017-2018 Budget and LCAP, Local Control Accountability Plan, minutes as presented.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

C. June 28, 2017 / 2017-2018 Budget and LCAP Adoption

Motion

A motion was made by Trustee Hawes and seconded by Trustee Frick to approve the June 28, 2017, 2017-2018 Budget and 2017-2020 LCAP Adoption, as presented.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

IV. OLD BUSINESS

A. Student Body Accounts

1. Motion to Approve Student Body Account / June 30, 2017

Motion

A motion was made by Trustee Hawes and seconded by Trustee Kulick to approve the June 30, 2017, Student Body Account, as presented.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

2. Motion to Approve Student Body Account / July 30, 2017

Superintendent Sherwood reported Jazzaffair profits were down from years' past.

Motion

A motion was made by Trustee Kulick and seconded by Trustee Frick to approve the July 30, 2017, Student Body Account, as presented.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

B. Report on TRUS Community Recreation Program

1. Review Minutes

Superintendent Sherwood reported there were no minutes for TRUS Community Recreation Program meetings, only financial reports.

2. Motion to Approve Financial Report

Motion

A motion was made by Trustee Kulick and seconded by Trustee Hawes to approve the June 30 and July 30, 2017, TRUS Community Recreation Program Financial Reports, as presented.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

3. Update on Current Activities

Superintendent Sherwood reported that Erin Leedy has been working to organize Woodlake soccer teams in Three Rivers. There will be four teams, with students ages 4 to 11 participating. The recreation committee is still thinking of other sport ideas. A positive upside of smaller recreational teams is more diverse sports and activities. There was discussion of adding kayaking, fishing, dodgeball, or kickball. A question was raised about whether or not to continue charging the recreation program \$2,000.00 per year for electricity and Superintendent Sherwood felt the charge should be evaluated in light of changes in sports offerings. Mrs. Sherwood will contact SCE to decide on a cost to charge for usage and the recreation program will be asked to present a usage estimate.

C. Report on TRUS Foundation

Superintendent Sherwood reported that the Foundation is continuing to prepare for the Foundation Dinner on September 17, 2017. Mrs. Sherwood reported that donations for pick-a-parties and the auction are already coming in.

D. Report on Eagle Booster Club

Superintendent Sherwood reported the new officers to be Sam Mason, Liz Harrelson, Mitch Allen, and Brad Brandewie.

E. Motion to Approve Hiring:

1. Three Rivers School Secretary / Full Time / Kelley Mehrten

Superintendent Sherwood reported interviewing a good pool of secretarial candidates. The interview team decided Kelley Mehrten was the best choice for the position. Mrs. Mehrten was hired and she started work today.

Motion

A motion was made by Trustee Kulick and seconded by Trustee Hawes to approve hiring Kelley Mehrten full-time as the Three Rivers School Secretary.

AYES: Trustees Frick, Hawes, Kuick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

2. Instructional Aide / Supported by TCOE / Katie Warner / 3.5 Hours, M-F

Superintendent Sherwood reported hiring Katie Warner as a TCOE-supported part-time instructional aide. TRUS will be reimbursed for the position by TCOE. Trustee Hawes questioned a potential public image of nepotistic hiring practices because Mrs. Warner's husband and mother-in-law are teachers at TRUS. Trustee Kulick stated he has participated in every interview team during his time on the TRUS Board and he can say that the team has always hired the most qualified person for the position. Mr. Warner spoke to Mrs. Warner's qualifications as a fully-credentialed multiple-subject teacher being beyond the scope for the instructional aide position. Trustee Sherwood and Superintendent

Sherwood both spoke of having heard similar nepotism questions, regarding themselves, and this being common in such a small town.

Motion

A motion was made by Trustee Frick and seconded by Trustee Kulick to hire Katie Warner as an Instructional Aide, supported by TCOE, with 3.5 work hours daily, Monday through Friday.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

V. NEW BUSINESS

A. Motion to Approve Attendance at SCICON

Superintendent Sherwood reported the cost of attending SCICON has increased and the TRUS Foundation pays for attendance in full.

1. Information: Sixth grade attendance in 2017-2018 is scheduled for May 21 - May 25, 2018. The cost is \$207.91 per student. Twenty students and one teacher are projected to attend for a cost of approximately \$4,158.20. The Sixth Grade SCICON trip is now being sponsored annually by the TRUS Foundation so the full amount will be paid by the Foundation.

The sixth grade will have a later attendance date than last year, which was preferred by sixth grade teacher, Mr. Warner. At this point, the total cost for sixth grade to attend is \$4,158.20. Mr. Warner presented an idea of a class backpacking trip following SCICON with all details to be determined. Mr. Warner will look into the details further after school starts.

Motion

A motion was made by Trustee Hawes and seconded by Trustee Frick to approve attendance at SCICON for fifth and sixth grade, as presented.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

2. The 5th Grade SCICON Trip is Scheduled for Friday, March 9, 2018; Cost \$100.00. Motion made as part of sixth grade SCICON attendance listed above.

- B. Information Regarding Custodian Position of 16 Hours a Week
Superintendent Sherwood reported that Mr. Castleman has yet to submit a letter of resignation and is considering filling in and/or continuing to work until the position is filled. Two applications have been submitted thus far.
- C. Review Legal Services Agreement for the Tulare County Office of Education Consortium Between TCOE and Lozano Smith / The Rate for Three Rivers School District is \$4,838.14. See Information Included / Information Only / The Resolution Approved Last Year Remains in Effect.
No action is necessary and information was presented.
- D. Motion to Approve Consolidated Application, Part II / Included in Packet
The application has already been submitted and the data in the packet is for information only.

Motion

A motion was made by Trustee Kulick and seconded by Trustee Hawes to approve the Consolidated Application, Part II, as presented in the packet.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

- E. Share Projected Enrollment to Date
Superintendent Sherwood reported the projected attendance is 143, as of August 8, 2017. There are approximately 19 students enrolled in kindergarten, which is the attendance number used to determine the modernization fund. Sixth grade has the largest class with 22 students, and fourth grade has the smallest class with 11. Third grade has 12, seventh grade has 16, and eighth grade has 18 students, including one student from Belgium.
- F. Motion to Approve Change in Authorized Signature for 2017 / Remove Sarah Newhouse and Add Kelley Mehrten

Motion

A motion was made by Trustee Frick and seconded by Trustee Kulick to approve change in authorized signature for 2017, removing Sarah Newhouse and adding Kelley Mehrten, as presented.

AYES: Trustees Frick, Hawes, Kulick, and Sherwood.

NAYS: None.

ABSTENTIONS: None.

G. Discussion Regarding Copy of Board & Administrator Provided in Packet / Any Interest in Purchasing a Subscription?

Superintendent Sherwood gave a brief description of the publication and reported she will research the cost of the subscription.

H. Miscellaneous Dates

1. August 21 / TRUS Staff Returns

Superintendent Sherwood invited all board members to join the staff members at breakfast at 8:30 a.m. on August 21. She reported sending a letter with schedule to the staff and board members.

2. August 23 / TRUS Students Return

3. August 25 / 8th Grade to Converse Basin & Boole Tree

Superintendent Sherwood reported she will likely change the date of this field trip, to be determined and announced at a later date.

4. August 27 / 6th Grade Back to School Swim Party at Lazy J / 10:00 a.m. - 2:00 p.m.

Trustee Kulick questioned whether a lifeguard would be at the party.

Trustee Hawes reported he will be at the party as host and parent, and is more than qualified to act as lifeguard. Superintendent Sherwood reported that school swim parties often do not have lifeguards on duty.

5. August 31 / Minimum Day / Release at 1:00 / Back to School Night / Meet at 6:30 p.m. in McDowall Auditorium / Classroom Presentations are 7:00 p.m. -8:00 p.m.

6. September 4 / Labor Day Holiday / No School

VI. PUBLIC COMMENTS

Members of the public may address the board on any item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. The public may also address agenda items at the time they are taken up by the board. The board is not able to discuss or take action on any item not appearing on the agenda. A reasonable time limit can be imposed on public input for individuals / issues as deemed necessary.

There were no public comments.

- VII. ADJOURNMENT / Next Board Meeting to be Held on Wednesday, September 6, 2017, at 6:00 p.m. in the Three Rivers School Library Located at 41932 Sierra Drive.
Trustee Sherwood adjourned the meeting at 7:04 p.m.

Notice: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office, located at 41932 Sierra Drive, Three Rivers, California.

Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting must make a request in writing to Susan Sherwood, Superintendent, Three Rivers School District, 41932 Sierra Drive, P.O. Box 99, Three Rivers, California, 93271; Fax: 559-561-4468. A request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be made as soon as possible and no later than 2 days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.