

THREE RIVERS UNIONS SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
APRIL 4, 2018  
MINUTES

TIME: 6:00 p.m.  
PLACE: 41932 Sierra Drive  
Three Rivers, CA 93271

I. CALL TO ORDER

President Winters called the meeting to order at 6:07 p.m.

II. ESTABLISH QUORUM

BOARD MEMBERS

Present Sue Winters, President  
Jason Hawes, Clerk  
George Kulick, Trustee  
Mark Frick, Trustee  
Scott Sherwood, Trustee

STAFF

Sue Sherwood, Superintendent  
Jami Beck, Teacher  
Lynda LeFave, Office Manager  
Isaac Warner, Teacher on Special Assignment - Instructional  
Technology Coach  
Katie Warner, Instructional Aide and Secretary to the Board  
Linda Warner, Teacher

OTHER

Mitch Allen, parent; Christy Brigham, parent

List filed with Minutes.

III. APPROVAL OF MINUTES

A. March 7, 2018 - Regular Board Meeting

Motion

A Motion was made by Trustee Kulick and seconded by Trustee Frick to approve the March 7, 2018, Regular Board Meeting Minutes as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

IV. OLD BUSINESS

A. Motion to Approve Reports for Student Body Accounts

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Hawes to approve the Reports for Student Body Accounts ending March 31, 2018, as presented. Motion passes unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

B. Report on TRUS Community Recreation Program

1. Review Minutes

No Minutes to review.

2. Motion to Approve Financial Report

Motion

A Motion was made by Trustee Frick and seconded by Trustee Kulick to approve the TRUS Community Recreation Program Financial Report ending March 31, 2018, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

3. Update on Current Activities - Report on February Classes

Superintendent Sherwood reported several new activities for April and May including: kayaking with Paul Bischoff and Wildflower BINGO with Jon Nesmith. Mrs. Sherwood mentioned the possibility of a clay class, a gardening class with Jalene Welch, and a second painting class with

Wendy McKellar. There will not be recreational tee ball unless a parent(s) step up and volunteer to organize and coach.

C. Report on TRUS Foundation

Superintendent Sherwood reported the Foundation will support the upper field renovation. Buddy Jones submitted the initial bid for asphalt work and Superintendent Sherwood will discuss the bid with Mr. Pena. Mrs. Sherwood reported the insurance agent suggested leaving the asphalt under the proposed exercise equipment since it will not be used for “play.” Mr. Jones also suggested the same idea. Superintendent Sherwood asked the Board for thoughts on leaving the asphalt under the new equipment. Mrs. Sherwood suggested the equipment would likely not be used only for exercise, and would probably be used for play also. Superintendent Sherwood reported the surface will likely be bark, and she would look into the cost of using rubberized bark.

D. Report on Eagle Booster Club

Superintendent Sherwood reported there was no new information to share. EBC Treasurer Mitch Allen reported that all wish list items have been purchased and a few items remain to be installed.

E. Transportation / Bus 26

1. Update Regarding Filling the Bus Pit

Trustee Sherwood reported he will fill the bus pit with the help of Trustee Hawes.

2. Share Information Regarding Cost of a Weather Structure for the Bus

Equine Covers, based out of Paso Robles, will send a quote after receiving a picture with dimensions.

3. Information Regarding Repairs to the Leaks in the Front Window

Superintendent Sherwood reported the bus has been to Visalia Unified four times to repair the windshield. The mechanic in Visalia reported that “all” the buses leak when it rains.

F. Update on Upper Field Renovation

This was reported on when the Foundation information was shared.

G. Update on Modernization

Superintendent Sherwood reported new paperwork has been submitted and we are waiting on the denial now. School Works is working with Mrs. Sherwood on the appeal and Assemblyman Patterson's office is writing a letter of support. Superintendent Sherwood reported she will attend the meeting in Sacramento to hear the appeal.

H. Update on Cafeteria

Superintendent Sherwood reported the cafeteria review has taken place and will be reviewed again in three years. Mrs. Sherwood also reported that the salt allowance is being lowered every year; by 2020 each meal can only contain 630 grams of sodium. Trustee Kulick asked the members of the Board to go eat in the cafeteria and offer suggestions and support.

1. Share April Menu

2. Lunch Counts for March

I. Collect Conflict of Interest Statements

Trustee Hawes will submit his Conflict of Interest Statement tomorrow.

J. Safety at Three Rivers School

1. Review and Discuss any Necessary Changes to the Comprehensive School Safety Plan and Emergency Response Plan / Possible Motion to Approve  
Superintendent Sherwood asked the members of the Board to review the safety plan, as it will be added as an agenda item in May. Trustee Frick will be conducting a walk-through with a fellow deputy to assess the plan and make suggestions. His initial thoughts were that Superintendent Sherwood is "over-tasked" in emergency situations and there needs to be an off-campus location for parents to pick students up. Trustee Frick suggested a walk-through of the parent process.

2. Share Quote from Key Evidence for Door Lock Change

Superintendent Sherwood reported Key Evidence will email a quote for the door locks and installation.

3. Discuss the Active Shooter Training for Board Members and Administration Being Offered by Visalia Unified / Interest in Attending?

President Winters, Superintendent Sherwood, Trustee Hawes, Trustee Frick, and Trustee Kulick will attend the training.

4. Other Items for Discussion?

Mr. Warner asked for training on the bear spray that was purchased for animal/human defense.

V. NEW BUSINESS

A. Calendar / 2018-2019

1. Share Woodlake's Adopted Calendar

2. Discuss Current Issues with Woodlake Calendar and Proposed Calendar for Three Rivers

It was reported that many Woodlake parents are not happy with the new calendar because the second semester ends after Winter Break; thus, requiring finals to be held after the three week break. The last day of school also conflicts with College of the Sequoias summer session. Superintendent Sherwood suggested waiting to adopt the calendar until Woodlake comes to a decision on their calendar. In the meantime, Mrs. Sherwood will come up with some other alternatives to the calendar for Three Rivers and discuss all options with the staff. She would like to keep major breaks consistent with Woodlake's schedule. Mrs. Beck reported she had to re-teach a lot of critical information to her students after the longer Winter Break this year.

B. Motion to Approve Developer Fee Report for 2017

Motion

A Motion was made by Trustee Sherwood and seconded by Trustee Frick to approve the Developer Fee Report for 2017, pending Superintendent Sherwood's corrections, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

C. Motion to Approve ConAp

Item tabled until May.

D. Review Results of Survey Sent to Teaching Staff  
Tabled until May.

E. Motion to Approve Claims for Payment  
Mr. Warner asked if smart thermostats would be a possible money saver: it was reported that they will be installed with the modernization. Mr. Warner also asked about the possibility of installing solar parking covers; however, the cost for installation is not incentivised any longer.

Motion

A Motion was made by Trustee Kulick and seconded by Trustee Hawes to approve the Claims for Payment, as presented. Motion passed unanimously.

AYES: Trustees Frick, Hawes, Kulick, Sherwood, and Winters.

NAYS: None.

ABSTENTIONS: None.

F. Motion to Approve Budget Revisions  
No Budget Revisions.

G. Student Achievement  
Superintendent Sherwood reported that three TRUS eighth graders, Caitlin Smalley, Grace Jeter, and Lizzie Garcia, received awards at the TCOE Science Fair. Lizzie and Grace were invited to attend the State Science Fair; however, Grace will not attend.

1. **What a Great Representation of Three Rivers School from All of These Students! Way to Go Three Rivers! Your Eagle Pride is Showing!**

Poetry and Prose at TCOE - Eleven students were chosen to go to the County Competition on March 20. They were: Eli Campe, Audrey Das, Anna Villavicencio, Ella Boiano, Arlette Barajas, Jewel Fernandez, Jasmine Harrelson, Hope Harrelson, Sierra Sherwood, Joey Huntington, and Caitlin Smalley. Participants earned eight Superiors, two Excellents, and a Very Good! Impressive!

2. **Tulare County Farm Bureau Calendar Contest - Phoenix Datig, Second Grade, Earned a Spot as the Artist for One of the Months on the Calendar**

H. Miscellaneous Dates

1. April 5 / Mrs. Sherwood and Mrs. Garcia to BTSA Spring Collaboration Meeting
2. April 6 / 8th Graders to Woodlake High School for Visitation Day  
Seven of the 17 eighth graders are confirmed as attending Woodlake High School, four will attend Exeter, three will attend in Visalia, and three students are moving out of the area.
3. April 10 / TRUS Foundation Meeting / 7:00 p.m.
4. April 11 / Grades 7 and 8 Math Teams to Math Super Bowl at Visalia Convention Center / Leave by 8:00 a.m. and Return by 3:00 p.m.
5. April 11 / Minimum Day / School Releases at 1:00 p.m.
6. April 12 - April 20 / Lynda Gone on Vacation / Kelley Solo in Office
7. April 13 / Grades 6, 7, and 8 to Sequoia Union Track Meet
8. April 13 - 15 / Jazz Affair / Lion's Arena and Memorial Building / 7th Grade Fundraiser at the Memorial Building / Stop By and Have a Bite to Eat to Support Their Efforts
9. **April 20 / TRUS Track Meet / 9:00-11:30 a.m. on Upper Field / Barbecued Hamburgers on the Lawn to Follow / Minimum Day / Release at 1:00 p.m. / End of 3rd Quarter**
10. April 27 / Dance for 6th - 8th Grade / 7:00 - 9:00 p.m.
11. April 30 / Site Council / 3:45 - 4:45 / TRUS Library
12. May 3 - changed to May 10 / 8th Grade Play at the Three Rivers Arts Center / 6:30 p.m. / Cast Party at Mrs. Sherwood's House to Follow
13. May 4 / Kindergarten Round-Up

VI. PUBLIC COMMENTS

Linda Warner asked the board about the status of her request to discuss dispute resolution guidelines. Superintendent Sherwood reported that it will be on the agenda for the next meeting.

Christy Brigham spoke in appreciation of Mr. Warner and his differentiated teaching techniques and interpersonal skills.

Mitch Allen also spoke in appreciation of Mr. Warner and his differentiated teaching techniques and investment in individual student outcomes and types of learning necessary.

VII. ADJOURNMENT / Next Meeting is May 2 at 6:00 p.m. in the TRUS Library.

The board discussed upcoming meeting dates. The May 2, meeting will stand; a May 30, meeting will be added; the June 6, meeting was cancelled; and June 20 and 27, will be added. The extra dates will allow for adequate budget discussions.

President Winters adjourned the meeting at 7:22 p.m.

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Susan P. Sherwood, Superintendent

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Jason Hawes, Clerk