

THREE RIVERS UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
APRIL 10, 2019
AGENDA

TIME: 6:00 p.m.
PLACE: 41932 Sierra Drive
Three Rivers, CA 93271

- I. CALL TO ORDER
- II. ESTABLISH QUORUM
- III. APPROVAL OF MINUTES
March 6, 2019 - Regular Board Meeting
- IV. OLD BUSINESS
 - A. Motion to Approve Reports for Student Body Accounts
 - B. Report on TRUS Community Recreation Program
 - 1. Review Minutes
 - 2. Motion to Approve Financial Report
 - 3. Update on Current Activities
 - C. Report on TRUS Foundation
 - D. Report on Eagle Booster Club
 - E. Update on Previous Agenda Items
 - 1. Safety Plan Revisions
 - 2. Investigation of Charter Homeschool for TRUS
 - E. Update on Bond Activity
 - 1. Introduction of Bill Kadi, Bond Legal Counsel, Attorney, Jones Hall
 - 2. RESOLUTION OF THE BOARD OF TRUSTEES OF THE THREE RIVERS UNION SCHOOL DISTRICT AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS ELECTION OF 2018, SERIES A, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,100,000 AND APPROVING RELATED DOCUMENTS AND ACTIONS

Background: District voters approved Measure E at the November 6, 2018 election, authorizing the District to issue up to \$4 million in general obligation bonds to finance school facility improvements, which bonds are repaid by property tax levies and collections.

This resolution sets forth all of the terms and conditions of the issuance of an initial series of bonds in an amount not to exceed \$2.1 million. The Bonds are proposed to be issued as traditional, tax-exempt current interest bonds pursuant to the terms of the

California Government Code. Capital appreciation bonds are not authorized. The Resolution authorizes the sale of the bonds through a negotiated sale to O'Connor & Company Securities, as underwriter, which will buy all of the bonds from the District, and thereafter have the responsibility of placing the bonds with separate investors.

The Resolution authorizes District officials to bring into final form and execute the Official Statement, the Bond Purchase Agreement and the Continuing Disclosure Certificate. Short descriptions of these documents follow.

(1) Official Statement: The Preliminary Official Statement (the "POS") is the document that will be circulated to potential investors in the bonds. The POS describes the bonds and the District to investors. The POS must contain all material information regarding the Bonds, and must not contain any material misstatements or omissions. The Resolution delegates authority to the District's staff to make changes to the POS following approval but before the Preliminary Official Statement is printed and distributed to investors.

(2) Bond Purchase Agreement. This document sets forth all of the terms of the sale of the bonds to the Underwriter. Under the Resolution, this item shall only be signed by a District Representative on the sale date if all legal parameters are met, as confirmed by the District's Bond Counsel and Financial Advisor.

(3) Continuing Disclosure Certificate. Under the Resolution, the District covenants to comply with the terms of the Continuing Disclosure Certificate, which is attached to the POS as Appendix E. This imposes annual and significant events filing requirements on the District during the life of the Bonds in order to keep the bond market informed. Continuing disclosure filings are typically administered by a dissemination agent retained by the District to ensure prompt compliance with this obligation. The District has engaged its financial advisor, Isom Advisors, as dissemination agent.

Recommendation: Approve Resolution authorizing issuance of Measure E general obligation bonds.

3. Motion to Approve Underwriter Engagement / G17 Letter Relating to Potential Municipal Securities Transaction for Three Rivers Union Elementary School District, General Obligation Bonds, Election of 2018, with Jon White, Senior Vice-President, O'Connor & Company Securities

4. Review the Schedule for Bond Sale process / Sue and Lynda to San Francisco on April 23rd for Rate Setting Presentation to Standard & Poors / Meeting set for 10:30 on April 24; then drive home.
- F. Update on Modernization Activity
1. Timeline
 - a. Invitation to bid published in Visalia Times Delta on March 25 and April 1
 - b. Pre-bid meeting / Must be held 6 or more days after Publication #2 / Held on April 2, 2019 @ 3:30
 - c. Bid Opening / 4-17-19 @ 3:00
 - d. Bid Information to Board / 4-24-19
 - e. Board Action Date / 5-1-19
 - f. Notice of Award / 5-2-19
 - g. Notice to Proceed / 6-10-19
 - h. Contract Time / 180 days
 - i. Completion Date / 12-7-19
 2. Motion to Approve Asbestos and Lead Testing
The testing was conducted in March in both the Hexagon Wing and the Primary Wing. It was required testing and needed to be completed in order To move forward in the bid process. The proposal was a not-to-exceed Total of \$6.264.50. Testing was completed by Forensic Analytical Consulting Services.
 3. Motion to Approve Steve Forcum, Certified DSA Inspector, as Inspector Of Record on our modernization project. His fee is \$65.00 per hour, Estimating the Project will require no more than 4 hours per day of Inspection Time
 4. Information Regarding Classroom Plan during construction
 - a. Construction Start
 - b.. Relocation
 - c. Storage of materials, furniture, supplies
 - d. Motion to Approve contract to secure a Portable Classroom to house the band during the 2019-2020 school year / Contract is for a good condition, used classroom from July 1, 2019 - June 30, 2019; Contract Amount: _____
- G. Motion to Approve TRUS Calendar for 2019-2020 School Year

- H. Board Policy Manual Maintenance Guidesheet / **Second Reading** / Motion to Approve Policies Distributed at the March 27 meeting with any changes noted.

BP 0415 - Equity
BP 1330 / AR 1330 - Use of School Facilities
BP 1400 - Relations between Other Governmental Agencies and the Schools
BP 2210 - Administrative Discretion Regarding Board Policy
BP/AR 3312.2 - Educational Travel Program Contracts
BP/AR 3320 - Claims and Actions Against the District
BP 3515.21 - Unmanned Aircraft Systems / Drones
BP 4140/4240/4340 - Bargaining Units
AR 4157.2/4257.2/4357.2 - Ergonomics
BP 4161.3 - Professional Leaves
BP 4261.3 - Professional Leaves
BP 5112.5 - Open / Closed Campus
AR 5141.32 - Health Screening for School Entry
BP / AR 6174 - Education for English Learners
BB 9310 - Board Policies

V. NEW BUSINESS

- A. Board Policy Manual Maintenance Guidesheet / Distribute for **First Reading**
Listed is the Manual Maintenance Guidesheet from CSBA with a Description of Board Policies or Administrative Regulations that have been updated with Revisions.

BP 0410 - Nondiscrimination in District Programs and Activities
E 0420.41 - Charter School Oversight
BP 3514 - Environmental Safety
AR 3514 - Environmental Safety
BP 3514.1 - Hazardous Substances
BP 3516 - Emergencies and Disaster Preparedness Plan
AR 3516 - Emergencies and Disaster Preparedness Plan
AR 3541 - Transportation Routes and Services
BP 4158, 4258, 4358 - Employee Security
AR 4158, 4258, 4358 - Employee Security
BP 4161.9, 4261.9, 4361.9 - Catastrophic Leave Program
AR 4161.9, 4261.9, 4361.9 - Catastrophic Leave Program
BP 5111 - Admission
AR 5111 - Admission
BP 5111.1 - District Residency

- AR 5111.1 - District Residency
- BP 5125 - Student Records
- AR 5125 - Student Records
- AR 5125.1 - Release of Directory Information
- E 5125.1 - Release of Directory Information
- BP 5131.2 - Bullying
- BP 5145.13 - Response to Immigration Enforcement
- AR 5145.13 - Response to Immigration Enforcement
- BP 5145.3 - Nondiscrimination / Harassment
- AR 5145.3 - Nondiscrimination / Harassment
- BP 5145.9 - Hate-Motivated Behavior
- BP 6161.3 - Toxic Art Supplies
- BP 3470 - Debt Issuance and Management / Required as part of the Bond Sale Process

- B. Collective Bargaining
 - 1. Sunshine Process
 - a. Consideration And Public Notice Of The District's Initial Proposal To The Three Rivers Educators' Association Regarding Certificated Collective Bargaining Agreement The 2019-2020 School Year
 - b. Consideration And Public Notice Of The Three Rivers Educators' Association's Initial Proposal To The District Regarding Certificated Collective Bargaining Agreement Negotiations, For The 2019-2020 School Year
 - 2. Discussion / Motion to Approve Contract with Ken Caves, Caves & Associates, for the purpose of helping the District Bargaining Team with the Negotiating Process
- C. Motion to Approve the Library Media Services Contract for the period of July 1, 2019 - June 30, 2020 in the amount of \$1,181.25.
- D. Motion to Approve the Consolidated Application dated March 21, 2019
- E. Discussion / Motion to Approve Amendment of the Tulare County Schools Self Insurance Authority Joint Exercise of Powers Agreement and Bylaws
- F. Motion To Consolidate several small Budget resources holding previous donations to TRUS into one General Fund Resource

- G. Motion to Approve Claims for Payment
 - H. Motion to Approve Budget Revisions
 - I. Discussion of Idea by Trustee Mestaz Regarding Exploration of Grants
 - J. Miscellaneous Dates
 - 1. April 12 / TRUS Track Meet / 9:00-11:30 on the upper field / Followed by barbecued hamburgers on the lawn / Minimum Day / Release @ 1:00
 - 2. April 12 - April 14 / Three Rivers Jazz Affair / Support the 7th grade class at the Memorial Building / They will be doing food all weekend.
 - 3. April 15 - April 22 / TRUS Spring Break / School is not in session.
 - 4. April 23 & April 24 / Sue & Lynda to San Francisco for Bond
- Presentation
- 5. April 26 / Fifth Grade to SCICON
 - 6. April 27 / Teacher Sponsored Foundation Auction Dinner
 - 7. April 29 / School Site Council / 3:45
 - 8. April 29 / Eagle Band and Poetry & Prose to perform for Seniors /7:00 pm at the Memorial Building
 - 9. May 1 / TRUS Board Meeting / 6:00 pm in TRUS Library
 - 10. May 3 / Kindergarten Round-Up / 1:00-4:00

VI. PUBLIC COMMENTS

Members of the public may address the board on any item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. The public may also address agenda items at the time they are taken up by the board. The board is not able to discuss or take action on any item not appearing on the agenda. A reasonable time limit can be imposed on public input for individuals / issues as deemed necessary.

VII. CLOSED SESSION

It is the Intention of the Board to Meet in Closed Session to:

- A. Personnel
 - 1. Conference with Employee on Evaluation / Salary Negotiation / Contract
Employee: Superintendent / Principal

VIII. OPEN SESSION

Report of Closed Session If Action Taken:

- A. Personnel

1. Motion on Decision of Contract Amount and Assignment for Employee:
Superintendent / Principal

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Regular Board Meeting
April 10, 2019
Agenda

IX. ADJOURNMENT / Next meeting will be May 1 and will be held @ 6:00 p.m. in the TRUS Library. The Board will also discuss an additional meeting in May to continue the process of updating Board Policies.

Notice: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office, located at 41932 Sierra Drive, Three Rivers, California.

Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting must make a request in writing to Susan Sherwood, Superintendent, Three Rivers School District, 41932 Sierra Drive, P.O. Box 99, Three Rivers, California, 93271; Fax: 559-561-4468. A request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be made as soon as possible and no later than 2 days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.